	Title: Contractor's Briefing & Employee Training	
	Type: Non- Restricted\Form	Page 1 of 2
Active Date: 27/12/2022	Status:Active	Number: FRM-042
Review Date: 20/12/2026	Owner: Baldacchino, Damian	Revision: 7

## FRM-042

### Contractor's Briefing & Employee Training

Last Review Details – Refer to QPulse for full history


Review Comments	Review Owner	Date
<QPulse_DocLastReviewDetails>	Baldacchino, Damian	20/12/2024

Latest Revision Details – Refer to QPulse for full history

Revision number	Revision Details
7	Updated field for location of project.

Approval details for latest Revision

Approver	Date	Response
Baldacchino, Damian	15/12/2022 13:49	Accept
Falzon, Michael	22/12/2022 08:36	Accept
Xuereb, Graziella	15/12/2022 15:44	Accept
Magro, Emanuel	16/12/2022 11:31	Accept

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I, the undersigned, known as the contractor (or his representative) confirm that Enemalta plc's representative of the section who is responsible for the works/services being carried out has explained to me the briefing document and provided me hard/soft copies of the relevant EMS/SMS documentation pertaining to the works being carried out.

I confirm that I have received the following documents which pertain to Enemalta plc and which I understand that they contain confidential information and that I am bound thereby.

Document	Document Name	YES	NO	N/A
MAN 001	MPS Briefing Document for Contractors and Visitors			
MAN 008	DPS Visitors safety card			
MAN 003	Distribution Briefing Document for Contractors and Visitors			
SOP 044	Oil and Chemical Procurement, Storage and Handling for Contractors			
SOP 045	Waste Management for Contractors			
POL-004	Major Accident Prevention Policy for DPS (MAPP)			
Other relevant documents (if applicable):				

I also confirm that this information will be disseminated to all our employees who will be working on this contract and ensure that they are trained to comply with Enemalta plc's EMS/SMS procedures. These employees receiving such documents shall also be bound by confidentiality.

**Project Location/Name** \_\_\_\_\_

**Contracting Company representative**

Name	Signature	Date
On behalf of (Company)		